



Canadian School of Natural Nutrition
Student Handbook - Distance Education

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Introduction

We welcome you and wish you every success as you commence your study program.

The purpose of this handbook is to outline important information, which will make student life at CSNN easier, and to answer some of the most frequently asked questions. Please review this handbook carefully and keep it available for future reference. If you still have questions, please contact us at 1-800-328-0743 or info@csnndistanceeducation.org.

CSNN is a Federal Corporation certified by Employment and Social Development Canada. CSNN is legislated under the New Brunswick Private Occupational Training Act in New Brunswick. CSNN's Natural Nutrition Program is licensed under the Private Vocational Training Act (Alberta) and in Ontario is approved as a vocational program under the Private Career Colleges Act, 2005. Our mandate is to provide education with a strong practical, and career- oriented approach to holistic nutrition. Please note holistic nutrition falls under the National Occupation Listing (NOC) 32209 -Other Practitioners of Natural Healing.

As partners in the learning process we each have **rights** and **responsibilities**. By setting out guidelines in this handbook it is our intent to clearly describe CSNN policies and to promote a common understanding that will be beneficial to us all.

At CSNN we do our best to accommodate students with documented medical disabilities. Accommodations are made on a case by case basis. Students with

disabilities are advised to speak with the branch manager.

Curriculum and Policy Changes

CSNN reserves the right to cancel or change, without notice, courses, books, fees, admission requirements, locations, policies and procedures.

CSNN Philosophy

“The teaching philosophy of CSNN is based on prevention of disease through nutrition that is as close to nature as possible. It is based, as stated in the Mission Statement below, on respect for each other and ourselves as well as for the Earth that provides our food. It is the understanding and teaching of this philosophy that is behind the success of our school.”

CSNN is committed to maintaining the health & safety of its students, instructors, administrative staff, and local community. All CSNN branches follow public health and their provincial Ministry guidelines. For more specific details, please contact your branch

Admission Requirements

The minimum requirement is a high school diploma or equivalent. Applicants 19 years of age or older who do not possess such documentation may be admitted as mature students

A high school level background in sciences is recommended but is not necessary.

Graduation Requirements

To qualify to write the final exam one must have:

1. submitted all tests and assignments within three years of date of registration.*
2. maintained a grade average of 80% or higher (grade average does not include the marks from the case studies.)
3. submitted a total of 10 case studies, including 2 follow-ups.

**Students who require additional time beyond the 3 years are able to arrange a one-time two-year extension. Students will be required to pay an administration fee and technology fee, additionally, students may be required to upgrade, at additional cost, materials for any courses which have been revised. This may mean repeating some of those courses if they have previously been completed using the now out of date materials. Students cannot extend their timeline beyond 5 years from the original date of registration.*

Language Requirements

An understanding of English is essential to your success at CSNN. You must be fluent enough to understand and read English. Additionally, you must be able to express yourself in English both verbally and in writing.

School Closings

CSNN Distance Education's offices will be closed for holiday season in December/January. Specific dates will be advised each year.

CSNN Distance Education's shipping warehouse will be closed for 5 weeks in July/August, specific dates will be advised each year.

Payments/shipments due during any closure, unless stated otherwise, will be processed on the next available business day.

Contact Information

You will be provided with all that you require as a CSNN Student. Should you have any questions please contact our administration office as below:

420 boul. Wilfred-Lavigne, Unit 8
Gatineau, QC
J9H 6W7

Local: 819-775-2766
Toll-free: 1-800-328-0743
E mail: info@csnndistanceeducation.org

Privacy Policy

As a student your name, address, and phone number are kept on file to serve as identification and contact information. Your name and address may be shared with an outside 3rd party book supplier for purposes of shipping books to you.

Your birth date is documented for admission requirement purposes (in some provinces a copy of proof of identification is kept on file). Your student number is kept on file as a reference. Your information is used to process invoices and receipts SIN numbers are collected and safely stored for the purpose of T2202 tuition tax receipts.

Documentation pertaining to advanced standing is also kept on file. Grades are kept on file indefinitely.

These files are confidential and are available only to CSNN Branch Managers, CSNN administrative staff, the Director, the Registrar, and the student. The law prohibits CSNN Instructors, Managers or administrative staff from disclosing grades, exams, attendance or any information to anyone except the student. Information may be transferred when a student transfers to another CSNN branch.

When you graduate your student number, contact information, and graduation details are put on a database so that CSNN can mail you your transcript, and so that CSNN can keep you on the official graduates list. Your information remains on the database (as per ministry regulations) so that CSNN can contact you. This information may be shared with the **CSNN Alumni Association** for purposes of the RHN registry and with the Disciplinary Committee. If as a graduate

disciplinary action is taken against you because of a code of ethics or scope of practice violation, and legal counsel advises that you are a risk to the public, your name will be shared with the public in order to protect them. Your graduate information may also be shared with insurance companies that want to confirm your status before they reimburse receipts from your clients.

At times CSNN may conduct surveys. The purpose of these surveys is to better serve the needs of students, and to maintain the quality of the curriculum and the administration of the school. These surveys are kept on file for future reference.

There are rare instances where CSNN may collect, use, or disclose your personal information without your consent as required and permitted by law, for example 1) to collect a debt owed to us; 2) to meet government tax reporting requirements; and 3) to comply with an order made by a court.

CSNN takes precautions to protect your personal information against unauthorized access. However, should you have any concerns regarding the collection or use of your personal information, please contact CSNN's Privacy Officer, Rose O'Leary at (905) 737-8729 or 1-800-569-9938.

CSNN's website may have links to other Internet sites owned and operated by third parties. Even though CSNN tries to link to sites that share our high respect for privacy, CSNN is not responsible for the content or the privacy practices of other organizations. We suggest you review the privacy policies of other organizations

before providing any personal information. CSNN has the right to update this Privacy policy from time to time.

Code of Ethics

The Canadian School of Natural Nutrition has as its mission the education of the individual in the principles of holistic health care and the principles of natural nutrition, to further the well-being of people and the healing of planet Earth.



To this end, a graduate of CSNN, as a Holistic Nutritionist/Holistic Nutritional Consultant, agrees to:

- 1) Maintain an interest in the well-being of all human beings, regardless of colour, creed or nationality, and in the care of planet Earth.
- 2) Respect the right of their client as an individual in all respects, as to personal tastes, morals and social values.
- 3) Be non-judgmental as to the life values and experience of the client.
- 4) Treat the client under all circumstances with due concern for the dignity of the individual.
- 5) Respect the confidential nature of their relationship with the client and protect the confidentiality of assessments and recorded documents.
- 6) Guide and counsel their client in the best way to achieve optimal health through natural nutrition, but always respect the right and need for the client to make the final decision in all wellness plans.
- 7) Teach the client to accept responsibility for their own health, choices and actions.
- 8) Accept full responsibility for the consequences of one's own acts.
- 9) Provide professional services only in those areas in which one has competence and training.
- 10) Recognize the need to work cooperatively with other disciplines, holistic or allopathic, to best serve the client's needs, respecting the unique contribution of each discipline.
- 11) Respect differences of opinion and exercise tact and diplomacy in interpersonal relations.
- 12) Resolve to improve and maintain one's professional competence in the field of natural nutrition and holistic health care.
- 13) Accurately identify oneself by using one of the approved CSNN designations and/or titles to avoid misleading the public about one's role as a holistic nutrition professional.

*Client includes all individuals you are educating via one- on -one consultations, webinars, blogs, articles, books, or other.

Confidentiality

Absolutely no part of the content of copyrighted CSNN course materials may be copied, adapted for teaching purposes, or shared with anyone not registered in, or having graduated from, the CSNN program. Also, CSNN copyrighted material should not be put into 3rd party software & sites, including AI sites, without the express permission from CSNN.

This includes any activity in the context of Facebook or other social media websites.

There is one officially endorsed CSNN Facebook page specifically designed for our distance learning students. CSNN is not responsible for advice regarding course completion obtained through social media.

There are many unofficial social media pages using the CSNN name and/or logo without authorization.

It is known that with at least some, if not all, of these unofficial social media groups membership is not restricted to CSNN students and/or graduates.

Therefore, it is unacceptable to be discussing, or sharing, information contained in CSNN materials on any social media group, some members of whom are neither students nor alumnae of CSNN.

Students who withdraw from CSNN are prohibited from claiming any forms such as CSNN's client intake forms once they leave CSNN, as these are strictly intended for students and graduates only. Please be advised that the administrators of non-official CSNN Facebook groups and other social media sites do not have the means

to confirm who is a CSNN student or graduate. As a result, it is unacceptable to discuss and/or share any of CSNN's materials on these unofficial sites because it could lead to a breach of CSNN's intellectual property rights. Taking photos, video and/or audio recordings of instructor lessons and any CSNN material is strictly prohibited.

Also, students who use study sites and apps, such as Quizlet are expected to put in place, the applicable privacy settings, so that CSNN curriculum is not visible to the general public.

CSNN Distance Education hosts routine live webinars, applicants will receive a link to participate. Any student who shares their link with anyone, outside of CSNN, is violating copyright laws.

Students who create and participate in 'unofficial' (not created or endorsed by a CSNN branch) chat groups such as WhatsApp are responsible for activity happening in these chat groups. In these chat groups, students need to be careful not to spread false information or share any CSNN copyrighted information with anyone outside of their class, including anyone no longer registered with CSNN. Students who have withdrawn are expected to remove themselves from any class chat groups.

Any breach of the mentioned confidentiality restrictions will be considered a breach of copyright and intellectual property, and a breach of the student's contract, and may lead to both the student's expulsion from CSNN, and/or legal action.

Payment

We accept cheques, money orders, Visa, Master Card and American Express. **All payments must be made in Canadian funds** and will be processed as requested on the student enrollment contract submitted by the student. It is the responsibility of the student to keep track of the timing of such payments in their specific case.

Study materials will be made available only upon receipt of payment.

Students who fall behind on the agreed upon schedule will be subject to an increase in fees should a price rise take effect.

Returned cheques and/or invalid credit card transactions will be subject to a charge.

Income Tax Receipts

T2202 forms will be issued, within the Canadian Revenue Agency's guidelines to all students by the end of February. The amount shown reflects tuition paid **for courses completed during the previous tax year.** There will be a fee for those requesting a second copy of this receipt.

Additional Fees

All additional fees may be subject to additional taxes

Final Exam Fee: (payable after evaluation of all tests/assignments) \$150.00

Alumni fee: \$100.57 (includes 13% hst)

Ret'd cheque/invalid credit card \$25.00

Test/Assignment rewrite fee: \$75.00

Case Study rewrite fee: \$100.00

Final Exam rewrite fee: \$150.00

(Add'l fees to mail outside of CDA)

Reship Fee (**only** if needed due to student error): minimum \$50.00

Special request letters, replacement of lost tax receipts: \$25.00

On Hold Fee: \$200.00

Reactivation Fee (to resume studies if student is inactive): \$200.00

Upgrade fee for students who do not complete the program within three years, if graduation requirements have changed varies, depending on which courses the student has completed, and which courses have been upgraded. Students will be informed upon extension which upgrades (if any) are required, and the cost of purchasing these upgrades.

Tuition Discounts

CSNN is prohibited from offering student tuition discounts for any reason. Ministry regulations prohibit this practice.

Accounts

Student account information is retained in the office. All outstanding fees must be paid in full before final transcript or diploma is awarded.

Withdrawals and Refunds

Students wishing to withdraw must provide written notice of such intent.

They will then be provided with a withdrawal form and asked to complete and then submit to our office.

Those withdrawing are entitled to refunds as follows:

Within 1 week of the date of registration, 100% of unused tuition fees*

Within 7.5 months of date of registration, 50% of unused tuition fees.*

Between 7.5 months and 15 months of date of registration, 25% of unused tuition fees.*

No refunds after 15 months past date of registration or once a tax receipt has been issued.

***No refunds on textbooks or shipping/processing fees. All refunds are subject to a \$375.00 deduction. Policy applies to transfers as well as to withdrawals.**

Transfers

Permission to transfer to another branch is at the discretion of your Branch Manager and is subject to availability of space. A valid reason, and completion of the current module, is required before approval is granted. **No permission will be given if the student owes on their account.** Transferring back and forth is strictly prohibited. Students may not transfer after the 3rd module.

Fees paid to the distance education branch are not transferrable to in class studies outside of the refund policy previously stated. Students transferring to another branch will additionally be charged a \$100 scheduling fee to be worked into that branch's schedule.

Students wanting to transfer to another branch must speak with their Branch Manager, who will contact, and make arrangements with, the other branch.

On Hold Status

If you must take a leave from your studies, you are required to fill in an On Hold form. There is an administrative fee of \$200.00+taxes to go on hold. Your file will remain open for a maximum of **ONE** year. If you are on hold for longer than one year, your file will be closed and upon your return you will be charged \$200.00 + taxes to reactivate your file. At which time, it will be necessary to pay for and update any courses that have changed to meet with the graduation requirements in place at the time of reactivation.

CSNN reserves the right to place your file on hold in the event that you are falling behind academically, or should unforeseen circumstances arise that would warrant a hold. The On-Hold, terms and conditions apply.

Academic Information

The CSNN Natural Nutrition Program is divided into four (4) modules as shown below. In the online program there are 18 core courses plus one introduction to online learning course.



Module 1

NN101A Fundamentals of Nutrition I
NN101B Fundamentals of Nutrition II
NN102 Anatomy & Physiology
NN103A Nutritional Symptomatology

Module 2

NN103B Motivational Interview Skills
NN104A Hormone Health
NN105A Body-Mind-Spirit - Mind
NN105B Body-Mind-Spirit - Spirit
NN106 Fundamentals of Business

Module 3

NN107A Biochemistry & Epigenetics
NN109 Pathology & Nutrition
NN110A Pediatric Nutrition
NN110B Sports Nutrition
NN110C Perspectives on Aging

Module 4

NN111 Eco-Nutrition
NN112 Allergies
NN114 Nutritional Literature Research
NN115 Intro to the Practical Use of herbs

Course Methodology

You may work on the courses in any order but we recommend that you do them in order, as listed above, to better facilitate your understanding.

Answer according to the text and study materials provided with this course.

Naturally we are aware that there are as many differing opinions as there are people writing about them. One of our goals at CSNN is to provide you with enough of these various viewpoints to encourage thought, and enough knowledge of them to make it possible for you to intelligently form your own opinions as to what information makes the most sense to you. The best way for us to know whether or not we have succeeded at this is to test your knowledge and understanding of the materials which we have provided.

Some of the test questions require you to write a short essay response. Clarity and grammar are very important.

On tests, be sure to read questions carefully and make your answers specific, and pertinent to the question.

Case Studies

Each student is required to fully complete and submit a total of 10 case studies in keeping with the instructions included with the Case Studies course.

Students who do not achieve an overall average, on the marked studies, of 80% may be asked to submit additional case studies and will be charged for the grading of each one.

Gradable Elements & Course Completion Requirements

Tests and assignments can vary significantly from course to course ranging from open-book timed tests to video presentations. All elements are to be completed without the help of any other person. All coursework is submitted online Please be mindful that once you make a submission no further changes can be made. Your instructor will be notified once you have made a submission.

All components of a course must be done before a course is considered to be complete.

Please note that CSNN takes plagiarism very seriously, we expect that all work submitted is in the students' own words. See [Cheating/plagiarism](#) for more information.

Please allow 15 business days before looking in the online system for your results.

Academic Support

Should you have any questions about your course work, student advisors are available in each of the respective online courses. You will be able to communicate with them through the learning management system.

Tutorials and academic support offered from outside sources, may not adhere to Distance Education's curriculum.

Final Exam

Students with a course average of 80% and who have completed all components of each course qualify for the written Board Exam. If uncertain of your average, or if your average has fallen below the required 80%, please contact our office at 1-800-328-0743 to discuss an appropriate course of action.

For more information regarding the final exam, its structure and procedures please contact the office.

The final exam fee, payable in advance of writing, is in addition to any fee charged by the proctor. Please call for current information. (Fee includes a one-year membership in the CSNN Alumni Registry.)

CSNN Distance Education utilizes a third-party proctoring service “ProctorFree” for the final exam. Please visit: <https://proctorfree.com/what-is-exam-proctoring/> for more information.

A mark of 80% is required for a pass on the final exam. However, as stated below, it is the **final grade average*** which determines whether or not the diploma will be issued.

A passing ***final grade average**, which must be 80% or more, will not be based on the final alone, but rather will be determined as follows:

- 40% will be based on the mark from your final exam.
- 35% will be based on the average mark of all courses studied.
- 25% will be based on the average mark of the last five graded case studies.

Rewrites

A maximum of 1(one) rewrite per course is allowed (fee applies).

Should you have a mark of less than 60% on any course you may request a rewrite, for which a fee will apply.

Final Exam:

One rewrite is allowed, fee applies.

Tests & Assignments:

If your overall average on all tests and assignments, not including final marked case studies, falls below 80%, one or more rewrites (fee applies) will be required. If not, no rewrites will be allowed. The average of the original mark and the re-written mark will apply on your transcript.

Case Studies:

If a student does not achieve 80% on a case study selected for grading from their 4-8 submission, the student will be provided with the opportunity to revise and resubmit a different case study for grading. It is not possible to revise and resubmit a case study that has already been graded, as instructor feedback has already been provided. By default, the instructor will choose a different case study from the submission to be rewritten. Alternatively, the student may provide a completely new/unique case study so long as the school has not provided feedback on it. Additional fees will apply.

In the event that a student opts-out of rewriting the failed case study, a written letter/email must be sent to the school acknowledging the risk of continuing on to the final exam. It is important to note that any rewrites are not possible once the final exam has been requested, and it is highly recommended that students take the opportunity to rewrite a failed case study.

Access to the final exam will not be provided until this acknowledgement is received.

Appealing a Grade

Should you wish to have the marking of a test paper reviewed it will be necessary for you to contact one of your Academic Advisors no later than 1 month from the time when you received the results. Beyond that time no review will be possible. Be aware that review of a test paper could result in a lower mark. Academic Advisor's decision is final.

Shipments

Missing Contents:

When you receive a shipment of study materials please check the package contents to be sure that you have been sent everything you should have. If something is missing, or if you are not sure, please contact us immediately, at 1-800-328-0743 so that the situation can be rectified.

International Shipments:

CSNN is not responsible for additional costs incurred for international shipments, additionally; CSNN is not responsible for lost or stolen packages shipped outside of Canada.

30-Day Disclaimer:

CSNN will not provide textbooks or other materials at no charge beyond 30 days from the date on which the shipment left our office.

Paperwork advising what materials you should have has been included with your shipment.

Timelines

Students who do not finish all requirements (including full payment of account) within the maximum time allowed may be asked to redo, and repay for, courses that have been revised, and will also be subject to any other new requirements. There is a \$200.00 fee to reactivate a file once it has been closed. Additionally, a tech fee of \$50.00 annually applies to all.

Students cannot extend their timeline beyond 5 years from the date of original registration.

Advanced Standing (AS)

All advanced standing requests must be made at time of registration or **before** the start of the program.

Name or Address Change

Students are to inform their Branch Manager of any name or address change as soon as possible, and fill in the appropriate form. If failure to do so results in a shipment being returned to us there will be an additional charge for reshipping.

Special Requests

There is an administrative charge for requested letters or other documents. Replacement RHN cards and or diplomas are available from the Registrar's office. Fee applies. Contact: registrar@csnn.ca

Code of Conduct

CSNN is committed to providing a learning environment in which all individuals are treated with respect and integrity. We recognize our responsibility to prevent and discourage behaviours that interfere with the rights of students and employees to learn and work in an atmosphere of equal opportunity that is free from harassment and discrimination.

Violations will be reviewed and documented in the student file, and may result in disciplinary sanctions or expulsion from the school. Harassment and discrimination are prohibited under the Ontario Human Rights Code, and in some cases, the Criminal Code of Canada.

Cheating/plagiarism

Any student who, on a test, assignment, or other graded element (including tests, projects, assignments, quizzes, presentations, practicum documentation, or examinations), copies from the work of another student or from any source (including the internet), presents that work as their own, allows their own work to be copied, or uses unauthorized notes or aids — including any content generated, produced, rewritten, paraphrased, or meaningfully influenced by artificial intelligence — will receive a grade of zero (0) on the course, and an administrative penalty charge will be added to the student's account in the amount of \$250.00 plus applicable taxes.

A second substantiated violation of this provision, or of any combination of the two, will result in automatic and permanent expulsion from the School. Copying outside work without proper referencing is plagiarism. APA is the

preferred citation format. Plagiarism is subject to the sanctions set out in this policy.

Review the full policy here:

[CSNN Distance Education - Artificial Intelligence and Academic Integrity](#)

Any student, who on a test or assignment, copies from the work of another student or source, including the Internet, and represents that work as their own, or allows their work to be copied by another, or uses unauthorized notes or aids including AI generated aids when completing a gradable element (tests, projects, assignments quizzes or exams), will receive a grade of zero (0) for the course. A second offence means automatic expulsion from the school.

Copying outside work without proper referencing is considered a form of plagiarism. Students who plagiarize will be academically penalized. APA referencing is the preferred way to cite an outside work.

Due Respect

Students are expected to treat other students, teachers and CSNN staff with the same courtesy and respect with which they expect to be treated. Failure to display proper respect and appropriate behaviour may result in disciplinary action and possible expulsion from CSNN.

R – Remember to treat others as you wish to be treated

E - Extend everyone the right to their own opinions and beliefs

S - Set a good example

P – Politeness goes a long way – always be courteous

E – Empathize and put yourself in the other person's shoes

C – Communicate in a calm and positive manner

T - Take responsibility for your own actions

***CSNN discourages personal opinions on sensitive subjects such as but not limited to religion, politics and, gender identity so that they are not mistaken for personal judgements which may be offensive to fellow students. Learning respect for other people's choices helps students become more inclusive future holistic nutrition practitioners.**

Misrepresentation:

It is unethical, and against CSNN's Code of Ethics, to represent yourself as a graduate of CSNN, or a Holistic Nutritional Consultant, while still a student. It is also ill advised (and legally questionable) to charge a fee for nutritional assessments while you are a student.

A student, who advertises herself/himself as a graduate before completing the diploma requirements, runs the risk of being expelled.* A refund of tuition would not apply in this situation.

***Students should not suggest they are a graduate by using one of the CSNN graduate designations. Instead, students should indicate they are a student of CSNN's Natural Nutrition program.**

Discrimination:

Means any action or behaviour that results in unfavourable treatment based on disability, race, ancestry, place of origin, colour, ethnic origin, citizenship, religion, gender, sexual orientation, age, marital status, receipt of public assistance, or record of provincial or pardoned federal offences.

Systemic discrimination includes policies, practices, procedures, actions or inactions that appear neutral, but have an adverse impact associated with one of the prohibited grounds.

Harassment:

Means one, or a series of, vexatious comments or, conduct that might be known to be offensive, intimidating, hostile or inappropriate.

Sexual harassment:

Means one, or a series of, comments or conduct of a gender-related or sexual nature that is known or might reasonably be known to be offensive, intimidating, hostile or inappropriate. Any person who believes that they are experiencing harassment/discrimination should be advised to direct the complaint to the Branch Manager at 1-800-328-0743.

Dispute Resolution

Student concerns relating to school policies and procedures should be directed to the Distance Education Program Manager in our administration office at 1-800-328-0743. If the matter is not resolved satisfactorily within 3 working days, student will be advised to complete a “How Can We Help You?” form, which will then be forwarded to the CSNN Registrar. This form may be obtained

from by calling either our admin office at 1-800-328-0743, or the CSNN registrar at 1-800-569-9938. A response will be given within 10-15 working days and a copy will be forwarded to the Distance Education Program Manager. All decisions are final.

Complaints about an Academic Advisor or marker are to be brought, by the student, to the attention of the Distance Education Program Manager and will be resolved in the following manner:

1. Student will be advised to resolve the issue directly with the Academic Advisor if possible. If resolution is not arrived at within 5 working days, proceed to step 2.
2. Student will inform Program Manager of details of the complaint. Within 5 days Program Manager will attempt to resolve the matter to the satisfaction of all parties. If unable to do so, proceed to step 3.
3. The Distance Education Program Manager will provide student with a “How Can We Help You?” form which student will return within 3 days. It will then be forwarded to the CSNN Registrar. (A copy will be given to the Academic Advisor). The matter will be resolved within 15 working days and a copy will be retained in the student file.

Student Expulsion Policy

Students may be subject to expulsion:

- If they violate CSNN's copyrighted educational materials. Legal action may additionally be taken in the instance of such violations.
- If they have cheated on a test or an assignment, or if they have allowed their work to be copied by another.
- If they perform acts of discrimination or harassment against, or physically threaten, fellow students, instructors administrative staff.

Post Graduate Studies

CSNN offers workshop courses in Advanced Holistic Nutrition. Please contact the Distance Education office to enquire about these courses.

See details on our website at www.csnn.ca

Transcripts

The Academic Transcript is the official record of your academic achievement at CSNN. Grades may be requested from your Branch Manager. Students who have successfully completed all requirements on time will have their transcripts mailed to them 6 to 8 weeks after the board exams are completed.

Any outstanding fees at the end of the program will result in CSNN withholding the final transcript and diploma. The student will not be permitted to officially graduate until the outstanding account is paid in full.

A fee applies for additional transcripts or diplomas as well as for replacement R.H.N./C.H.N. cards. For details please contact registrar@csnn.ca

Designations

Students completing the Natural Nutrition program who have met the requirements will receive a diploma in Natural Nutrition, and either the R.H.N./C.H.N. or C.H.N./C.H.N.C. designation. Alberta graduates will receive C.H.N./C.H.N.C. due to the Alberta Provincial Health Act. Please note the designations are equivalent and C.H.N. and C.H.N.C. can be used anywhere in Canada. The use of designations and the provincial health acts will be discussed further in the Fundamentals of Business course.

CSNN Alumni Association (CSNNAA)

What does the Alumni Association do?

The CSNN Alumni Association holds the Registry for the designations given to qualifying graduates of CSNN's Natural Nutrition program.

What is the Alumni Association?

The Alumni Association is a non-profit organization managed by CSNN graduates. The mandate of the Alumni Association is to support and advance those graduating from the Canadian School of Natural Nutrition. The organization distributes newsletters, provides networking opportunities, shares employment opportunities, and provides tools that help graduates with their practice. The Alumni Association hosts the annual Canadian Holistic Nutrition Conference for its members. Alumni members who are considered active because they have paid their annual membership fee to the CSNN Alumni Association will receive a 10% discount on tuition, for the advanced holistic nutrition workshops offered at CSNN.

Membership Costs:

Upon completion graduates will automatically be registered with the CSNN Alumni Association, and their membership fee of \$100.57 (includes 13% hst), paid with the final exam fee, will be forwarded to the CSNN Alumni Association along with their designation number and contact information. As a result, the graduate's designation number will be included in the registry held by the CSNN Alumni Association. After the first year of membership, graduates will have to renew their membership with the CSNN Alumni Association, in order for their designation number to remain in the registry and be considered members in good standing of the CSNN Alumni Association.

Replacement Cards and Diplomas

Replacement R.H.N./C.H.N. cards or diplomas are available from CSNN Head Office. Fee applies. For details please contact head office at registrar@csnn.ca or 1-800-569-9938.

Scope of Practice and Code of Ethics for CSNN Graduates

For information on the Scope of Practice and Code of Ethics please visit:

<https://csnn.ca/program/scope-and-code/>